

POSITION TITLE: *Scholar's Electives Connector* (Transition, Leadership & Enrichment)

POSITION SUMMARY:

Connectors are upper year Scholar's Electives student that will act as an academic and social support resource for first year Scholar's Electives students to support their university transition and integration into the Scholar's Electives community and courses. The modes in which Connectors will offer this support may vary based on their mentee's degree and interests. This may include but is not limited to in person and virtual meetings, introductions to campus resources, attending events, groups, clubs, or other networks, answering virtual communications from their mentee with questions, and peer to peer coaching with the CliftonStrengths framework.

The number of mentees a Connector is assigned is dependent on the number of Connectors hired each year but is typically 1-2 mentees per Connector. Connectors will be provided additional guidance and optional opportunities to connect with their mentees through structured events and opportunities as designed by the student leadership team and the Scholars Program Coordinator.

Due to the nature of this role, Connectors are required to complete their CliftonStrengths assessment and complete one additional training session to support the integration and use of Strengths in student mentorship. Returning Connectors will have the option to complete the same training or complete more advanced training in peer-to-peer Strengths Coaching.

Connectors are also required to complete a 1:1 check in with the Scholars Program Coordinator once per term to ensure they are meeting their role requirements. This also acts as an opportunity to receive support in their role where needed. Connectors can also seek out support from and provide feedback to the Scholar's Electives Connector's Liaison within the Student Leadership Team.

What will you gain from this role?

- Experience in mentoring high-achieving students in a close-knit community.
- Ability to tailor your mentorship experience and skills
- Completion of CliftonStrengths assessment, opportunity to complete a 1:1 Strengths coaching session (optional), and training for peer-to-peer Strengths Coaching skills (Required).
- Additional Connectors-only community involvement opportunities and to connect with the next cohort of Scholar's Electives students.
- Being part of a fun and supportive community.
- Strengthened organization, teamwork, and communication skills.
- Time management and problem-solving experience.
- Recognition through Western's Co-Curricular Record (wccr.uwo.ca).

Key Responsibilities:

- Monitor and respond to inquiries from your mentee(s).
- Provide opportunities to connect with your mentee(s) in person a minimum of once per term.
- Participation in Scholar's Electives Program events.
- Promote leadership and Scholars programs opportunities and connect students to relevant campus resources.
- Completion of all asynchronous and synchronous training.
- Maintain confidentiality standards as required.

- Represent the division of Student Experience professionally.
- Respect differences of gender, ethnic origin, race, religious affiliation, sexual orientation and those with disabilities.

What kind of leader are we looking for

- A strong desire to support students in a niche program and in an engaging manner.
- Excellent organizational and time-management skills.
- Strong written communication skills.
- Proven track record of leadership and community involvement.

Position Requirements:

- Must be a full-time Scholars Electives student in high academic standing.
- Returning Connector's must have a proven record of strong performance in this role.
- Minimum 80% academic average.
- Western undergraduate student, main campus only.
- Completed at least 10 full courses (or equivalent) at Western.

POSITION SPECIFICS:

Position Length:

- Summer (August)/Fall/Winter terms
- Training in July

** Hours in July/August will be held virtually. In-person responsibilities will begin in September.

Time Commitment:

- 1-2 hours per week.

Position Training:

- Position-specific training as directed by position supervisor.
- Completion of CliftonStrengths Assessment
- Peer-to-peer Strengths Coaching skills training.
- 1:1 Check-in meeting with the Scholars Program Coordinator (once per term)

Western Peer Leader (WPL) Training:

- Complete Human Resources Training:
 - WHMIS
 - Health & Safety
 - Safe Campus
 - AODA
- Complete WPL Fundamental Training:
 - Boundaries E-Learning Module
 - Equity & Inclusion e-Learning Module
 - Gender-Based Violence Policy e-Learning Module

- Indigenous Initiatives Content & Reflection
- Complete Confidentiality Agreement and Student Contract
- Complete Student Feedback Form and/or Student Self-Reflection (one per term)

** Trainings subject to change

REPORTS TO:

Coordinator (*Student Experience & Engagement*)

Application Method:

Login to [Western Connect](#), and navigate to the **Western Peer Leader posting boards** to find this job posting and instructions on how to apply (ex. Uploading/emailing required application documents or redirecting to the [Working at Western](#) website).

Western Values Diversity:

The University invites applications from all qualified individuals. Western is committed to employment equity and diversity in the workplace and welcomes applications from women, members of racialized groups/visible minorities, Indigenous persons, persons with disabilities, persons of any sexual orientation, and persons of any gender identity or gender expression. Accommodations are available for applicants with disabilities throughout the recruitment process. If you require accommodations for interviews or other meetings, please contact our Administrative Officer at shona.casserly@uwo.ca or phone 519.661.1111 (89081).